



**PETRONAS**

# Guideline for P-EDMS User Access

REGISTRAR Training

2022

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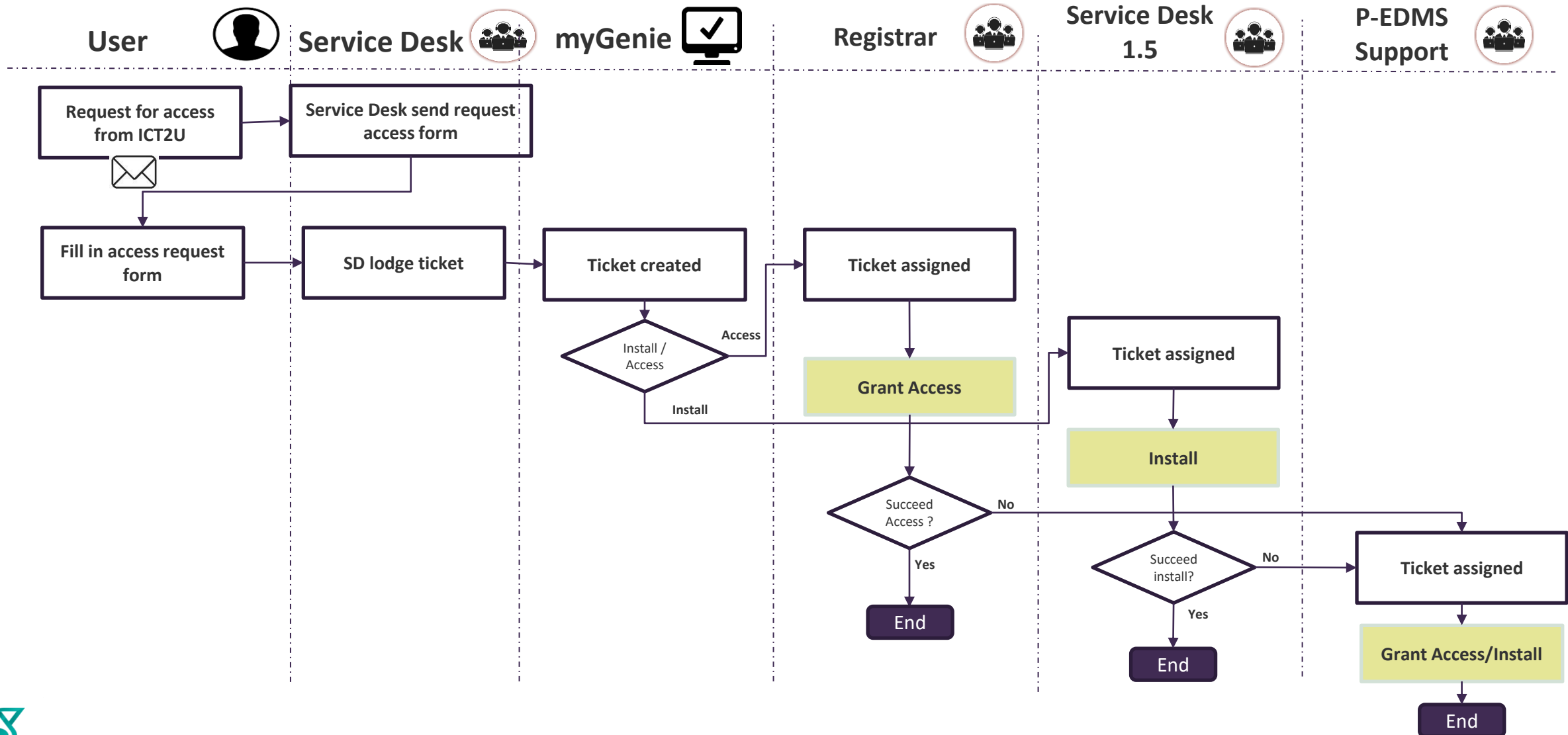
# OVERVIEW

P-EDMS is an abbreviation from PETRONAS Engineering Data Management System for Project and Plant Operations. A documents management and an integrated data management system. It is web-based system with back-up system as required by Business Continuity.



# P-EDMS Request Access Flowchart

## ALL & PTS



# P-EDMS Request Access Forms

Note:

For User Access forms, please refer to **the link**

**[New User Access Request - ALL.pdf \(petronas.com\)](#)**

**@**


**[New User Access Request - MLNG.pdf \(petronas.com\)](#)**

**@**

**[New User Access Request - PTS Management.pdf \(petronas.com\)](#)**

# P-EDMS Request Access Forms - ALL

PETRONAS ENGINEERING DATA MANAGEMENT SYSTEM  
 Normal New User Request Form



Dear P-EDMS User,  
Please complete the below [NORMAL ACCESS](#) request form accordingly.

User Details	
Full Name*	
Email Address*	
Position*	
Project Name	
Project Role / Designation*	<input type="checkbox"/> Normal User <input type="checkbox"/> Document Controller / Admin <i>(P-EDMS DTC Installation Required)</i>
Start Date Project	
End Date Project	
Reason to Access*	
Project/Site <b>OTHER</b> : P-EDMS-DTC-710_UP*	
<input type="checkbox"/> BAYAN <input type="checkbox"/> COGEN (EPCC) <input type="checkbox"/> DABAI (EPCC)	
<input type="checkbox"/> DBB <input type="checkbox"/> EURO5 DIESEL <input type="checkbox"/> EURO5 FEED	
<input type="checkbox"/> EURO5 GASOLINE <input type="checkbox"/> KS <input type="checkbox"/> MDR (EPCC)	
<input type="checkbox"/> MRU <input type="checkbox"/> MSU-MLNG (EPC) <input type="checkbox"/> PALS	
<input type="checkbox"/> PCP (EPC) <input type="checkbox"/> PFLNG2 (EPCIC) <input type="checkbox"/> PM9S	
<input type="checkbox"/> RGT2 (EPC) <input type="checkbox"/> RGT2 (FEED) <input type="checkbox"/> RS3 (EPCC)	
<input type="checkbox"/> SRU3 (FEED) <input type="checkbox"/> SOX <input type="checkbox"/> TRAIN9 O&M	
Project/Site <b>PGB</b> : P-EDMS-DTC-1000*	

# P-EDMS Request Access Forms – MLNG/PLC

## PETRONAS ENGINEERING DATA MANAGEMENT SYSTEM Restricted New User Request Form



Dear P-EDMS User,

Please complete the below [RESTRICTED ACCESS](#) request form accordingly.

User Details	
Full Name*	
Email Address*	
Position*	
Project Name	
Project Role / Designation*	<input type="radio"/> Normal User <input type="radio"/> Document Controller / Admin <i>(P-EDMS DTC Installation Required)</i>
Start Date	
End Date	
Reason to Access*	
Project List*	
<input type="checkbox"/> PLC : P-EDMS-DTC-1000	<input type="checkbox"/> MLNG REVIEW ONLINE : P-EDMS-DTC-710_UP
<input type="checkbox"/> MLNG OPU : P-EDMS-DTC-710_UP	
Applicant's Signature*	
Manager Name / Signature	

# P-EDMS Request Access Forms - PTS

## PETRONAS ENGINEERING DATA MANAGEMENT SYSTEM PTS Management Request Form



Dear P-EDMS User,  
Please complete the below access request form accordingly.

User Details	
Full Name*	
Email Address*	
Position*	
Project Name	
Required PEDMS Installation*	<input type="radio"/> Yes <input type="radio"/> No
Start Date Project	
End Date Project	
Reason to Access*	
PTS/MCF DEVIATION & PTS MANAGEMENT ROLE*	
<input type="checkbox"/> PTS DEVIATION INITIATOR	<input type="checkbox"/> APPROVAL AUTHORITY (AA)
<input type="checkbox"/> BUSINESS TECHNICAL AUTHORITY (B-TA)	<input type="checkbox"/> GROUP TECHNICAL AUTHORITY (G-TA)
<input type="checkbox"/> PROJECT TECHNICAL AUTHORITY (P-TA)	<input type="checkbox"/> KNOWLEDGE MANAGEMENT (KM)
<input type="checkbox"/> PMR COMMITTEE	<input type="checkbox"/> TECHNICAL WRITER
<input type="checkbox"/> TECHNICAL GOVERNANCE (TG)	
MCF DEVIATION*	
<input type="checkbox"/> MCF DEVIATION REVIEWER	
HSE PTS MANAGEMENT ROLE*	



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# Project Roles/Designation

P-EDMS Guideline for Access





# Normal Roles

User Roles	System Role			Data Role			
	AdminRole	UpdateRole	ViewRole	Confidential	Open	Internal Use	Secret
Normal		YES	YES		YES	YES	

This is what the loader will appear if you select “Normal” Role.

AUTOFILL						
RL_PEDMS_AdminRole	RL_PEDMS_UpdateRole	RL_PEDMS_ViewRole	RL_PEDMS_CONFIDENTIAL_Role	RL_PEDMS_OPEN_Role	RL_PEDMS_INTERNAL_USE_Role	RL_PEDMS_SECRET_Role
SYSTEM ROLE			DATA ROLE			
AdminRole ▾	UpdateRole ▾	ViewRole ▾	CONFIDENTIAL ▾	OPEN ▾	INTERNAL USE ▾	SECRET ▾
	YES	YES		YES	YES	

# Admin Roles

User Roles	System Role			Data Role			
	AdminRole	UpdateRole	ViewRole	Confidential	Open	Internal Use	Secret
Admin	YES	YES	YES	YES	YES	YES	YES

This is what the loader will appear if you select “Admin” Role.

AUTOFILL						
RL_PEDMS_AdminRole	RL_PEDMS_UpdateRole	RL_PEDMS_ViewRole	RL_PEDMS_CONFIDENTIAL_Role	RL_PEDMS_OPEN_Role	RL_PEDMS_INTERNAL_USE_Role	RL_PEDMS_SECRET_Role
SYSTEM ROLE			DATA ROLE			
AdminRole ▾	UpdateRole ▾	ViewRole ▾	CONFIDENTIAL ▾	OPEN ▾	INTERNAL USE ▾	SECRET ▾
YES	YES	YES	YES	YES	YES	YES

# Roles in PTS Management Sites

Module/Solution	Roles
System Role	AdminRole
	UpdateRole
	ViewRole
DATA ROLE	CONFIDENTIAL
	OPEN
	INTERNAL USE
	SECRET
PTS/MCF Deviation & PTS Management Role	PTS Deviation Initiator
	Approval Authority (AA)
	Business Technical Authority (B-TA)
	Group Technical Authority (G-TA)
	Project Technical Authority (P-TA)
	Knowledge Management (KM)
	PMR Committee
	Technical Writer
	Technical Governance (TG)
<b>MCF Deviation</b>	<b>MCF Deviation Reviewer</b>
HSE PTS Management Role	HSE Committee
	HSE Initiator
	HSE Stakeholder-Reviewer
	HSE Team Leader
	HSEGTA-HOD



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# Grant Access to User - ALL

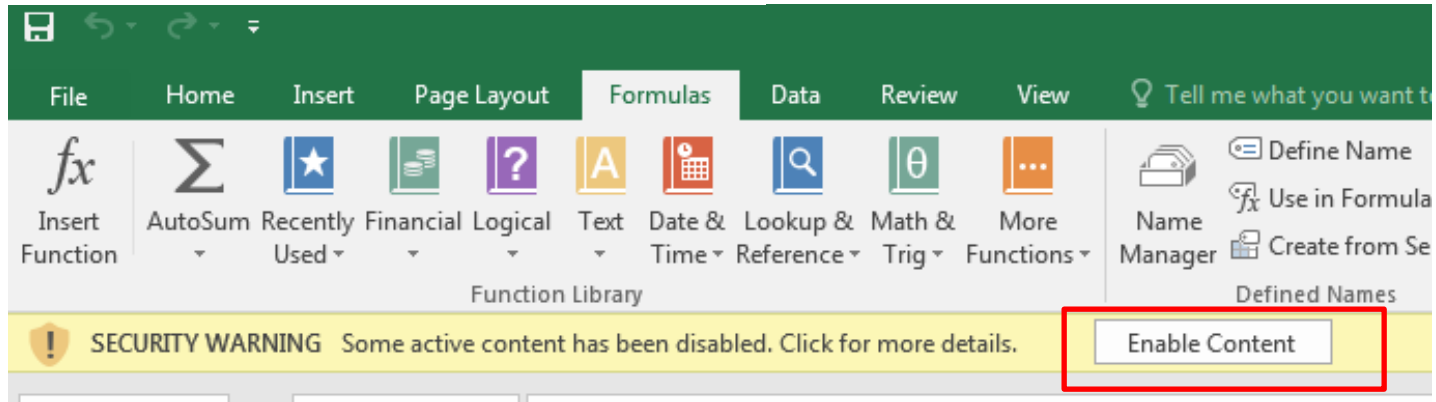
P-EDMS Guideline for Access





# Grant Access to User - ALL

1) Click "Enable Content" to able the edit function



2) Ensure the plant name is correct

1.0 - 2020

Generate Load Files

Site :- PFLNG1

Maximum 50 per list

**USER LISTS**

Fill in username and click button **Populate AD User Details** to Import information

User Name (as per Email)	NAME (as per outlook)	Project Position

**AUTOFILL**

# Grant Access to User - ALL

3) Enter the user's **Username ONLY** and click **Populate AD User Details**.

Note : Please ensure your machine joined PETRONAS domain.

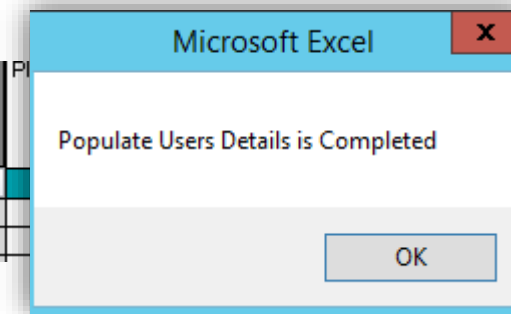
The screenshot shows a web application interface for user management. On the left, there is a 'USER LISTS' section with a 'Site :-' dropdown and instructions: 'Fill in username and click button **Populate AD User Details** to Import information'. Below this is a table with columns 'Username' and 'NAME (as per outlook)'. The first row contains 'salihin.abdullah' and is highlighted in orange. A red box highlights the 'Username' column header and the first row. On the right, there is a larger interface with a 'Maximum 50 per list' label, a 'Populate AD User Details' button, a 'Generate Password' button, and a 'Clear All' button. A red box highlights the 'Populate AD User Details' button and the text 'Please use only clear button to clear the excel' below it. A red arrow points from the 'Populate AD User Details' button in the larger interface to the 'Username' column in the 'USER LISTS' table.

3.1) User information will be populate automatically and please wait until completed.

*\*User Information : Name, Project Position, Email Address*

The screenshot shows the 'AUTOFILL' section of the user management interface. It features a table with columns: 'Username', 'NAME (as per outlook)', 'Project Position', and 'Email Address'. The first row is populated with the following data: 'salihin.abdullah', 'Ahmad Salihin C Abdullah', 'Senior Consultant', and 'salihin.abdullah@petronas.com.my'. The table is highlighted in orange.

Username	NAME (as per outlook)	Project Position	Email Address
salihin.abdullah	Ahmad Salihin C Abdullah	Senior Consultant	salihin.abdullah@petronas.com.my



# Grant Access to Normal Roles

4) Select user roles based on access form requested

\*Noted that **SYSTEM ROLE** and **DATA ROLE** will be automatically assigned according to user roles selection

A screenshot of a web interface showing a dropdown menu titled 'Roles'. The menu is open, displaying two options: 'Normal' (highlighted in blue) and 'Admin'.

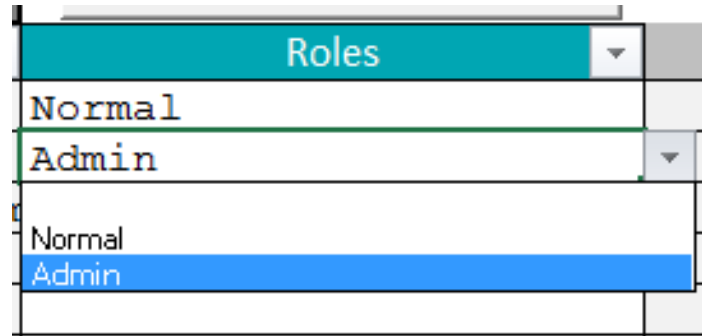
AUTOFILL						
RL_PEDMS_AdminRole	RL_PEDMS_UpdateRole	RL_PEDMS_ViewRole	RL_PEDMS_CONFIDENTIAL_Role	RL_PEDMS_OPEN_Role	RL_PEDMS_INTERNAL_USE_Role	RL_PEDMS_SECRET_Role
SYSTEM ROLE			DATA ROLE			
AdminRole	UpdateRole	ViewRole	CONFIDENTIAL	OPEN	INTERNAL USE	SECRET
	YES	YES		YES	YES	

\*Check the loader to see if the roles are **filled correctly**.



# Grant Access to Admin Roles

\*Noted that **SYSTEM ROLE** and **DATA ROLE** will be automatically assigned according to USER ROLES selection

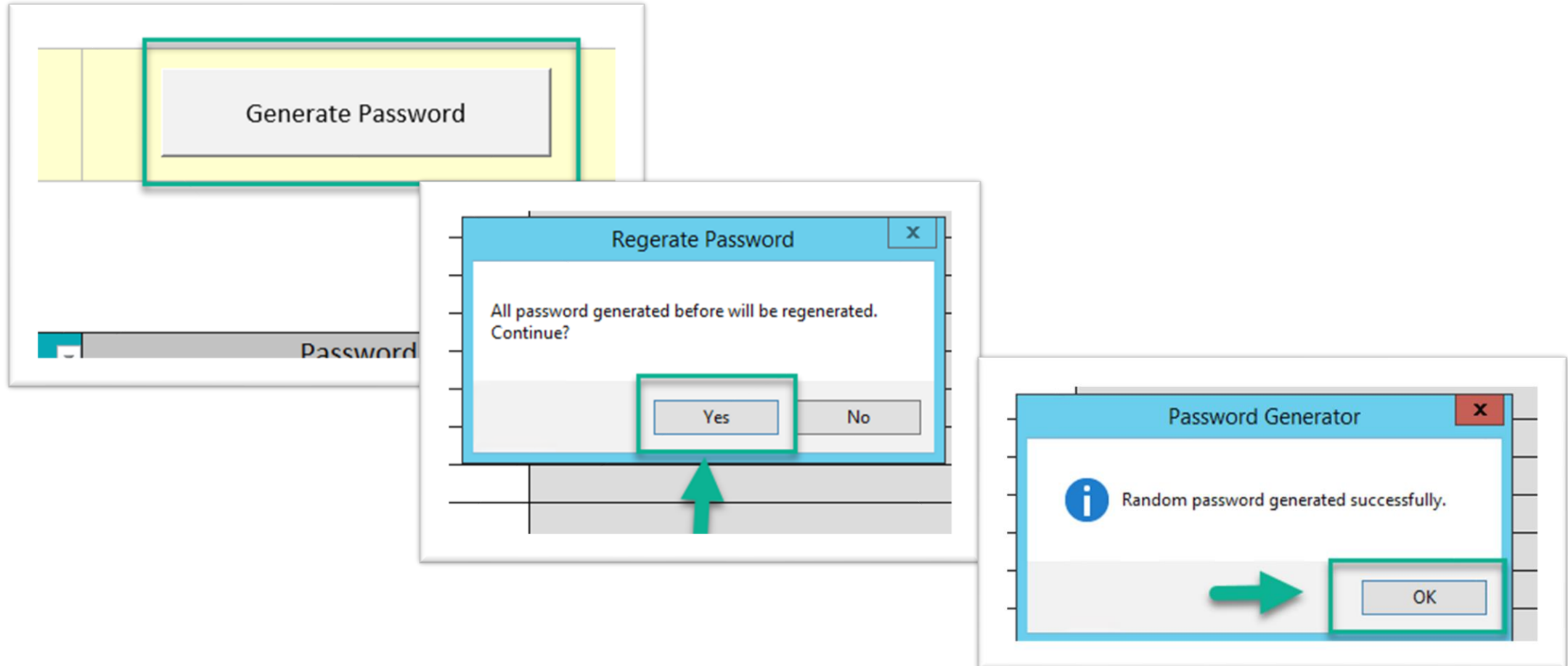


AUTOFILL						
RL_PEDMS_AdminRole	RL_PEDMS_UpdateRole	RL_PEDMS_ViewRole	RL_PEDMS_CONFIDENTIAL_Role	RL_PEDMS_OPEN_Role	RL_PEDMS_INTERNAL_USE_Role	RL_PEDMS_SECRET_Role
SYSTEM ROLE			DATA ROLE			
AdminRole	UpdateRole	ViewRole	CONFIDENTIAL	OPEN	INTERNAL USE	SECRET
YES	YES	YES	YES	YES	YES	YES

\*Check the loader to see if the roles are **filled correctly**.

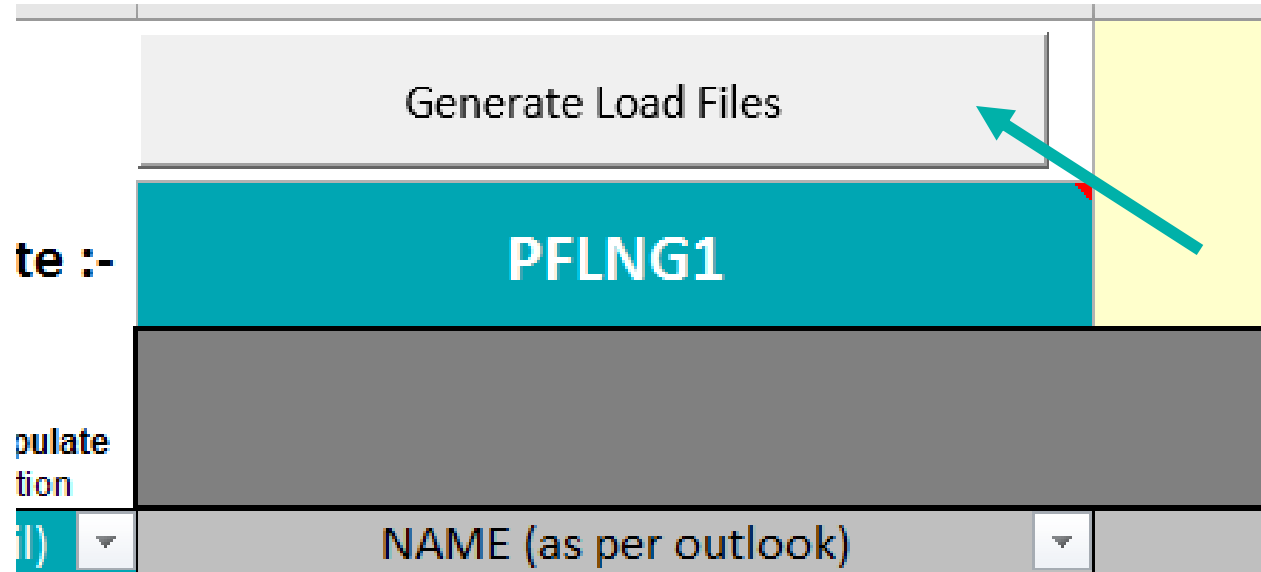
# Grant Access to User - ALL

- 5) After completed all the required details, click button **'Generate Password'**.  
Click Yes to continue and random password will be generated as per PETRONAS Security.



# Grant Access to User - ALL

5) After completed all the required details, click button 'Generate Load Files'.

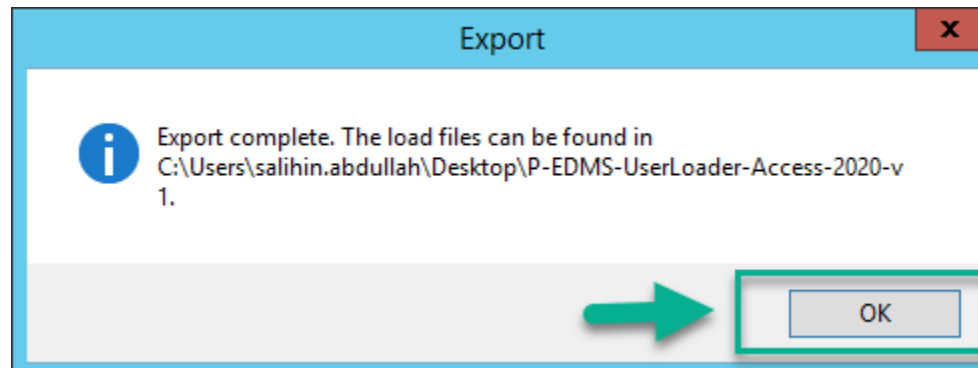


The screenshot shows a software interface with a 'Generate Load Files' button at the top. Below it is a table with a highlighted row. The highlighted row has a teal background and contains the text 'PFLNG1'. To the left of the table, the text 'te :-' is visible. Below the table, the text 'pulation' is visible. At the bottom of the table, there is a dropdown menu with '1)' selected and a text field containing 'NAME (as per outlook)'. A red arrow points to the 'Generate Load Files' button.

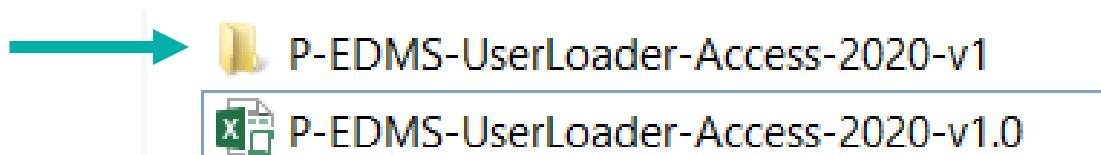
Generate Load Files	
te :-	PFLNG1
pulation	
1)	NAME (as per outlook)

# Grant Access to User - ALL

6) Next, click button 'OK'.



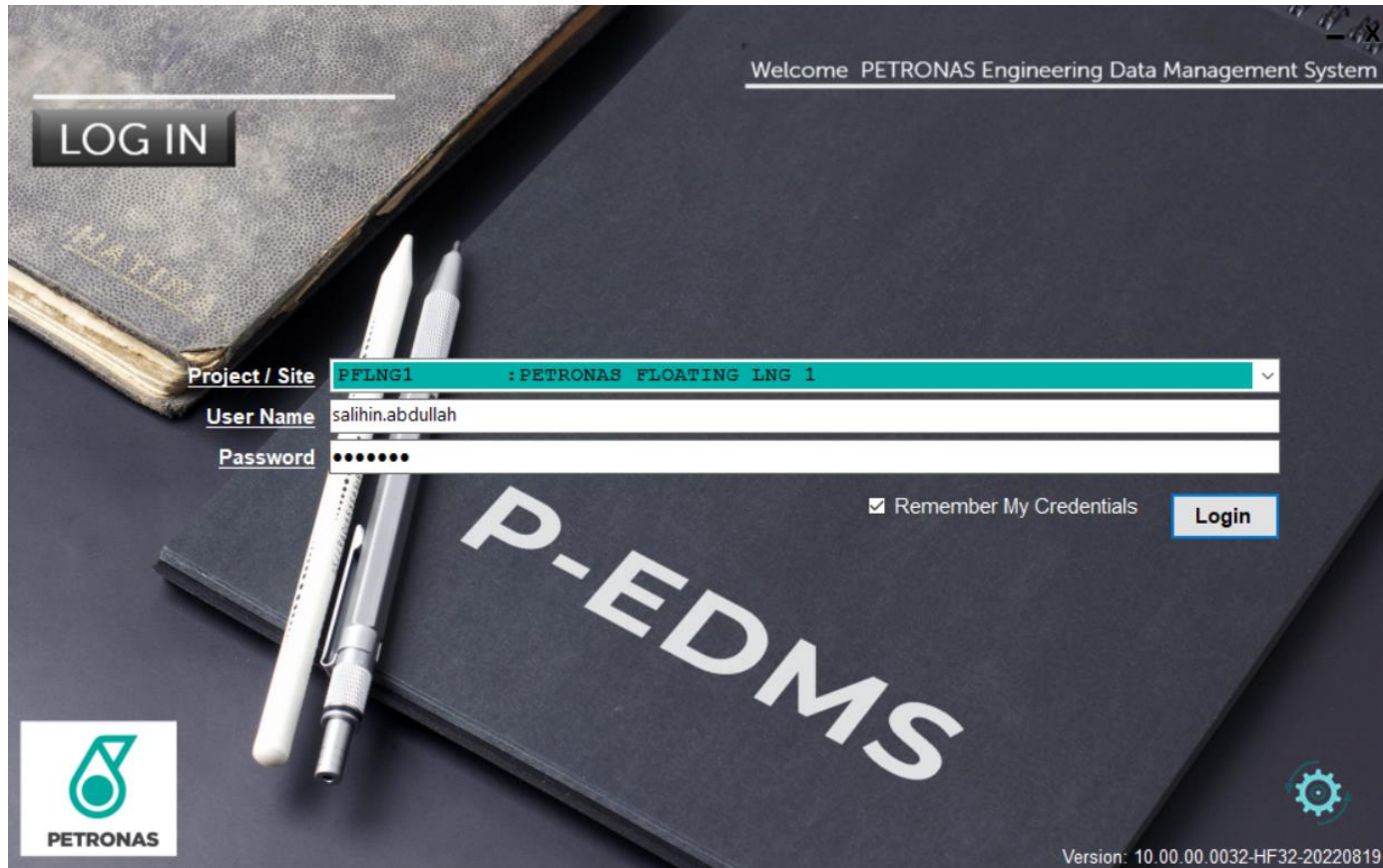
7) The load files will be created in the same folder that contain the users loader template.



# Grant Access to User - ALL

8) Next, open related DTC (C:\PEDMS-DTC-1000).  P-EDMS-DTC-1000

8.1) Select PFLNG1: PETRONAS FLOATING LNG 1 site and click Login.



Welcome PETRONAS Engineering Data Management System


**LOG IN**

Project / Site: PFLNG1 : PETRONAS FLOATING LNG 1

User Name: salihin.abdullah


Password: ●●●●●●

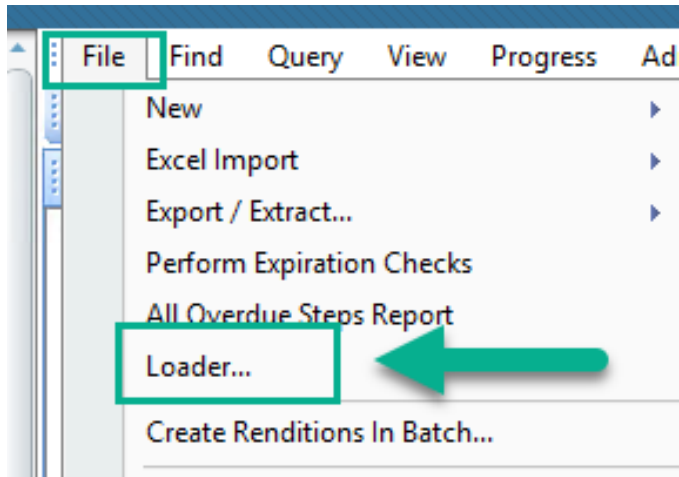
Remember My Credentials **Login**

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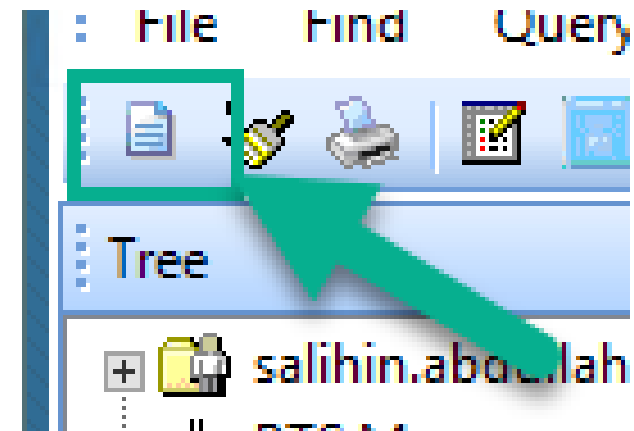
Version: 10.00.00.0032-HF32-20220819

# Grant Access to User

9) Once login, generate files can be upload either by click File -> Loader, or simply clicking the icon load  on DTC landing page.

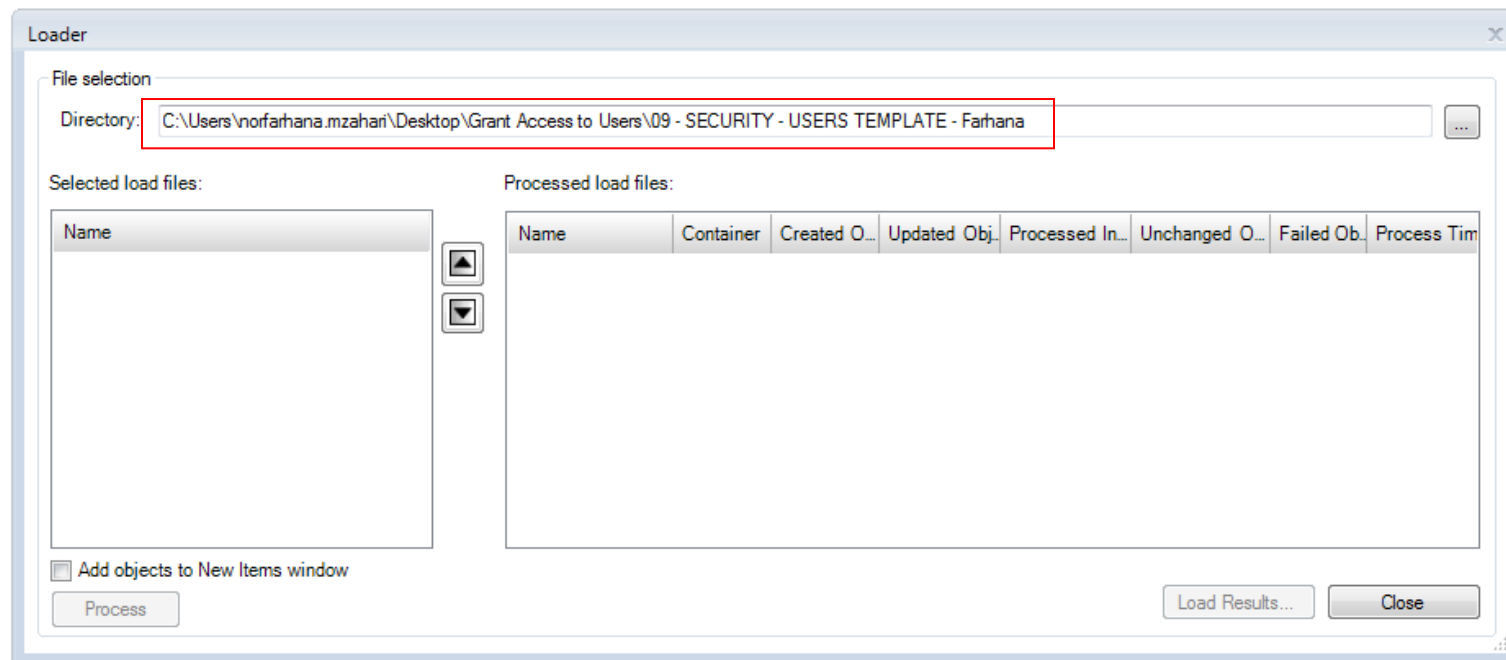


OR



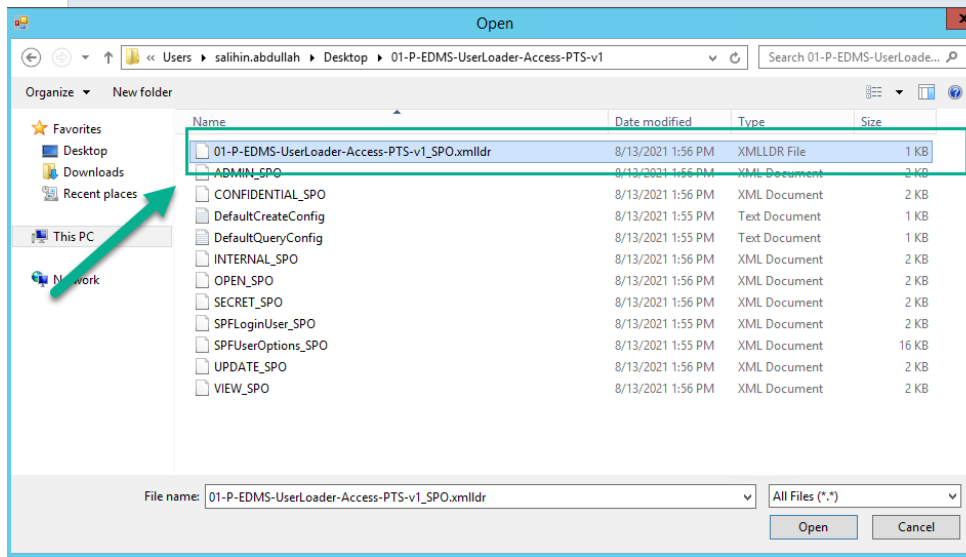
# Grant Access to User

10) Click the symbol Browse  **\*Please make sure the directory of the files is correct.**



# Grant Access to User

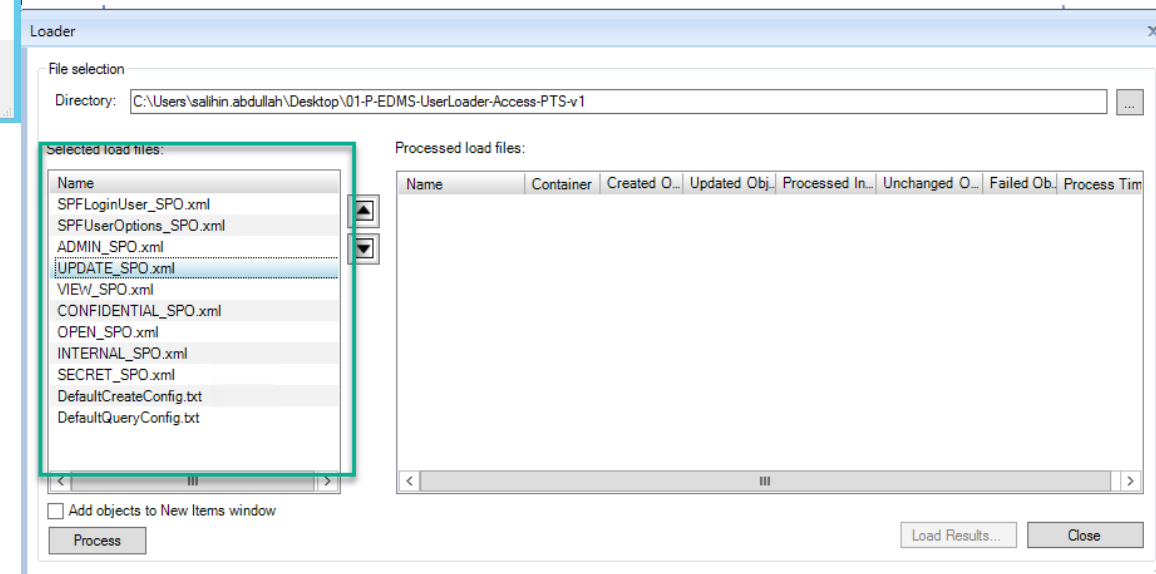
- 11) Select 1 XMLLDR file from the folder:
  - i. P-EDMS-UserLoader-Access-2020-v1\_SPO.xmlldr



Reminder: Only select the **XMLLDR File** into the Loader.

Avoid Select All the files into the Loader.

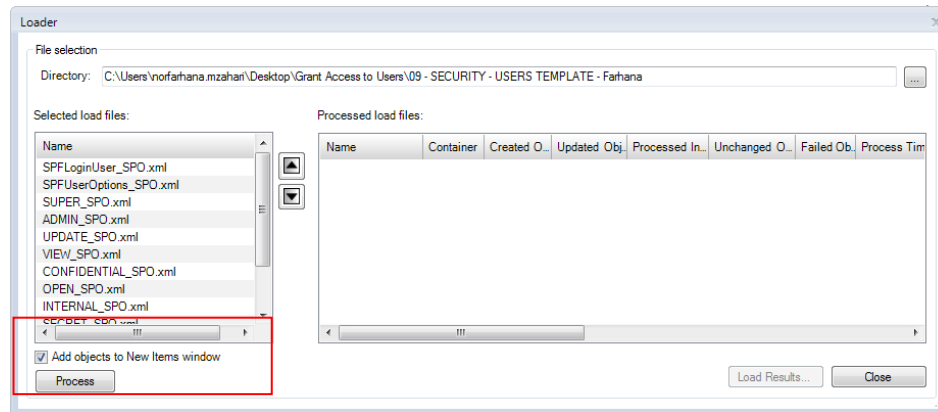
11.1) It will automatically choose all the related XML files.





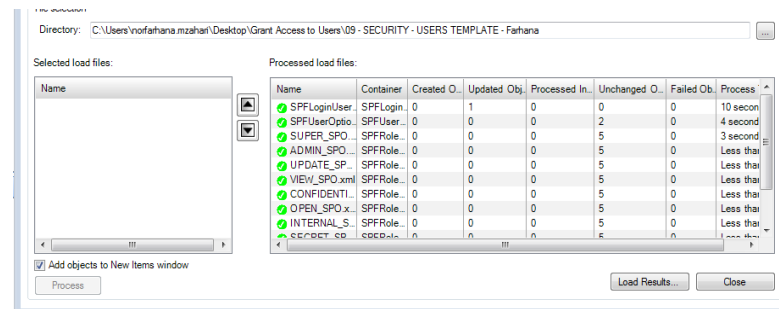
# Grant Access to User

12) Tick 'Add objects to New Items window' then click 'Process'



13) Wait processing load files to finish. The load files are considered successful if all the indicator are green.

(\*Noted: If any issue on **unsuccessful** attempt, do contact **P-EDMS Support** as per details in Appendix) or **escalate the ticket if necessary**.





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# Grant Access to PTS User

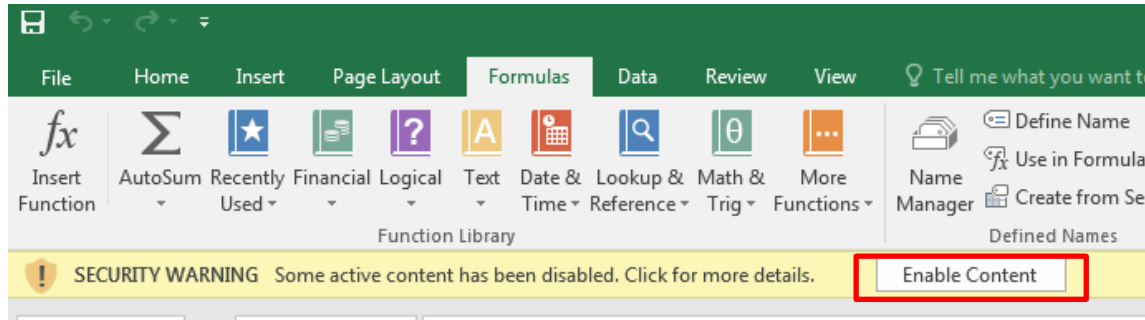
P-EDMS Guideline for Access





# Grant Access to PTS User

1) Click “Enable Content” to able the edit function



2) Ensure PTS site is correct

The image shows an Excel spreadsheet with the following data:

	A	B	C	D
7	PTS V1.0	Generate Load Files		
8	Site	PTS		Maximum 50 per list
9	USER LISTS Fill in username and click button <b>Populate AD User Details</b> to Import information	AUTOFILL		
10	Username	NAME (as per outlook)	Project Position	Email Address
11				
12				
13				

# Grant Access to PTS User

3) Enter the user's **Username ONLY** and click **Populate AD User Details**.

Note : Please ensure your machine joined PETRONAS domain.

The screenshot shows a web application interface for user management. On the left, there is a 'USER LISTS' section with a 'Username' dropdown menu containing 'salihin.abdullah'. Below it, there are columns for 'NAME (as per outlook)', 'Project Position', and 'Email Address'. On the right, there is a control panel with a 'Populate AD User Details' button, a 'Generate Password' button, and a 'Clear All' button. A red box highlights the 'Populate AD User Details' button, and a red arrow points to it from the left. A message below the buttons says 'Please use only clear button to clear the excel'. Above the buttons, it says 'Maximum 50 per list'. The interface is overlaid on a Microsoft Excel spreadsheet.

3.1) User information will be populate automatically and please wait until completed.

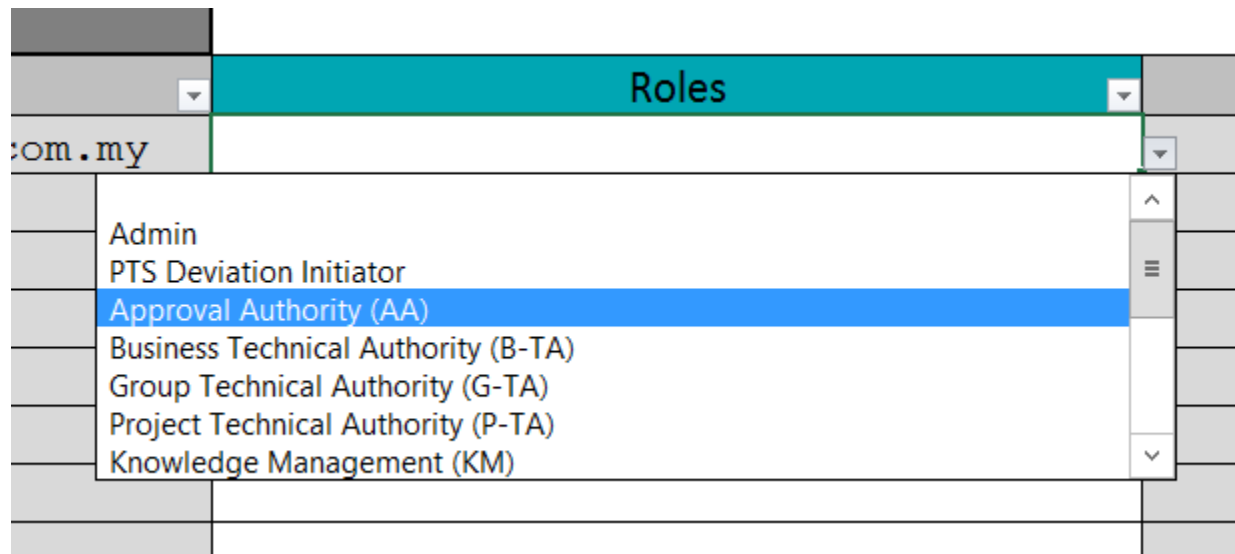
*\*User Information : Name, Project Position, Email Address*

The screenshot shows the same web application interface as before, but now the 'Populate AD User Details' button has been replaced by an 'AUTOFILL' button. The 'Username' dropdown still contains 'salihin.abdullah'. The 'NAME (as per outlook)' dropdown now contains 'Ahmad Salihin C Abdullah', the 'Project Position' dropdown contains 'Senior Consultant', and the 'Email Address' dropdown contains 'salihin.abdullah@petronas.com.my'. A 'Microsoft Excel' dialog box is open in the foreground, displaying the message 'Populate Users Details is Completed' and an 'OK' button.

# Grant Access to PTS User

4) Select user roles ([Refer slide page 12](#)) based on access form requested

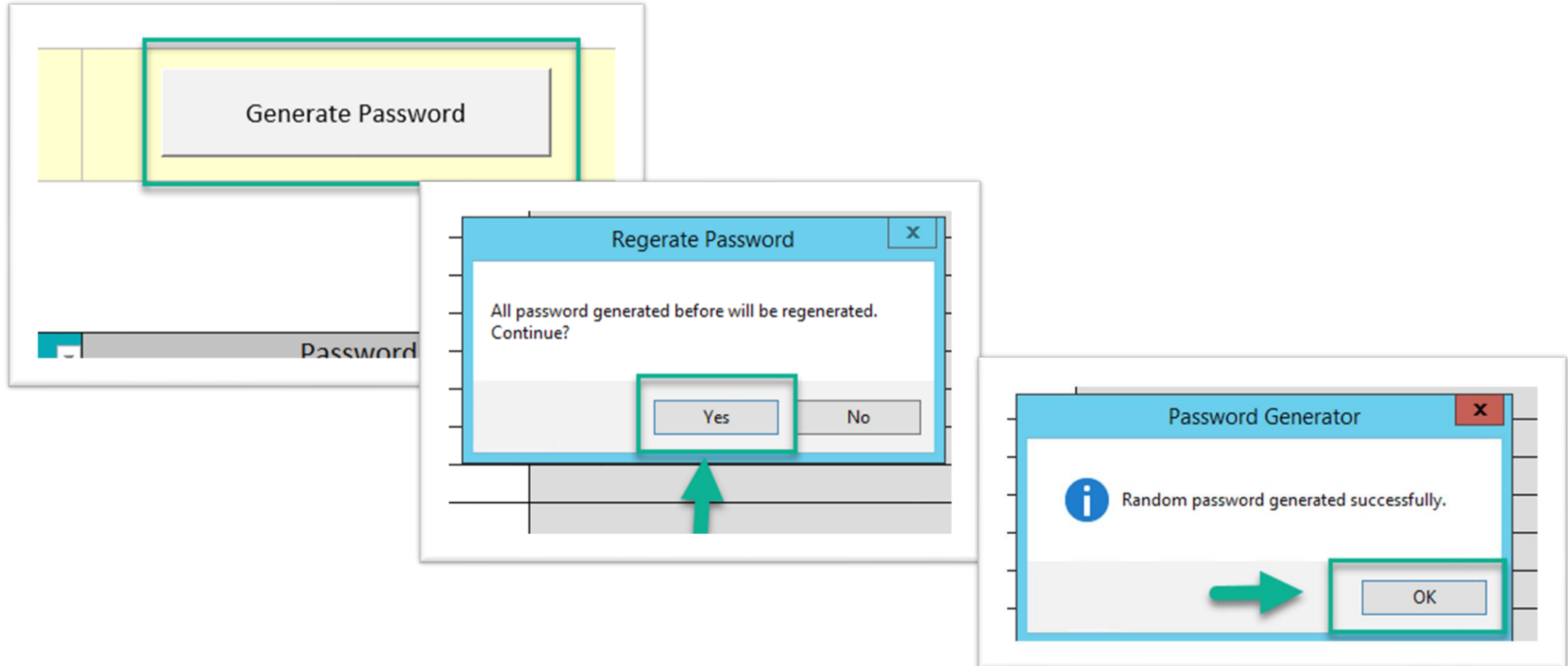
\*Noted that **SYSTEM ROLE, DATA ROLE, MODULE ROLE** will be automatically assigned according to user roles selection



The image shows a screenshot of a web application interface. A dropdown menu is open, displaying a list of roles. The menu is titled "Roles" and is currently set to "com.my". The list of roles includes: Admin, PTS Deviation Initiator, Approval Authority (AA) (which is highlighted in blue), Business Technical Authority (B-TA), Group Technical Authority (G-TA), Project Technical Authority (P-TA), and Knowledge Management (KM). The dropdown menu has a scroll bar on the right side.

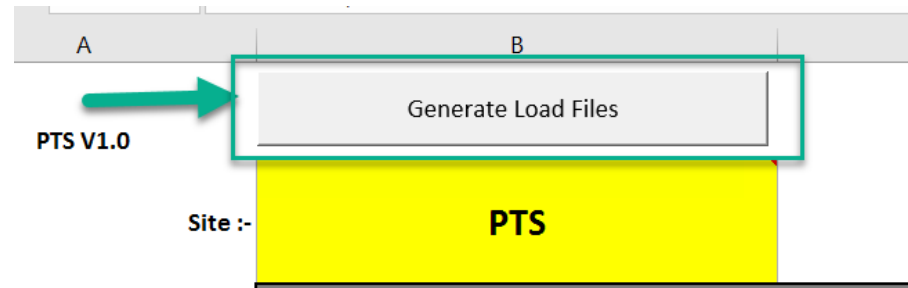
# Grant Access to PTS User

- 5) After completed all the required details, click button **'Generate Password'**.  
Click Yes to continue and random password will be generated as per PETRONAS Security.

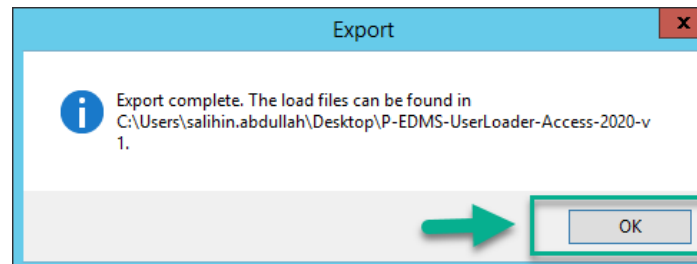


# Grant Access to PTS User

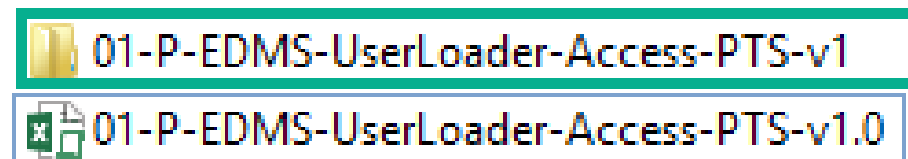
5) After completed all the required details, click button 'Generate Load Files'.



6) Next, click button 'OK'.



7) The load files will be created in the same folder that contain the users loader template.







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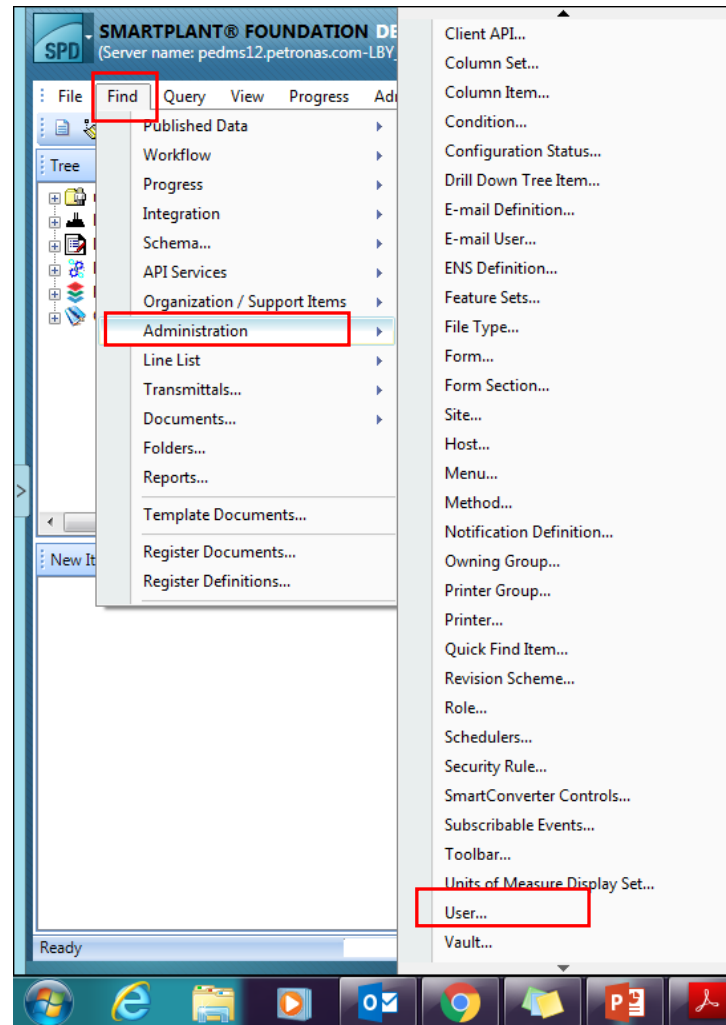
# Reset Password

P-EDMS Guideline for Access



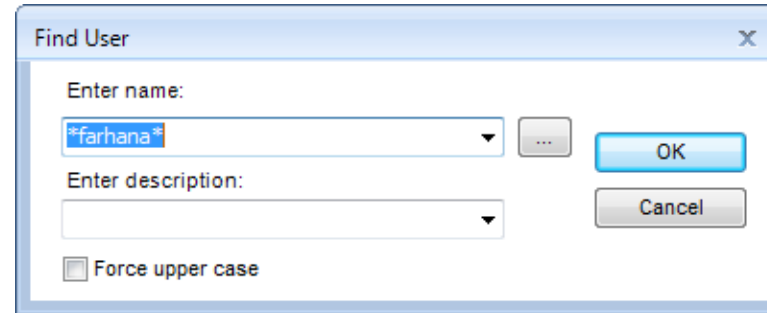
# Reset Password

1) Login to the related DTC. Click **Find** -> **Administration** -> **User**

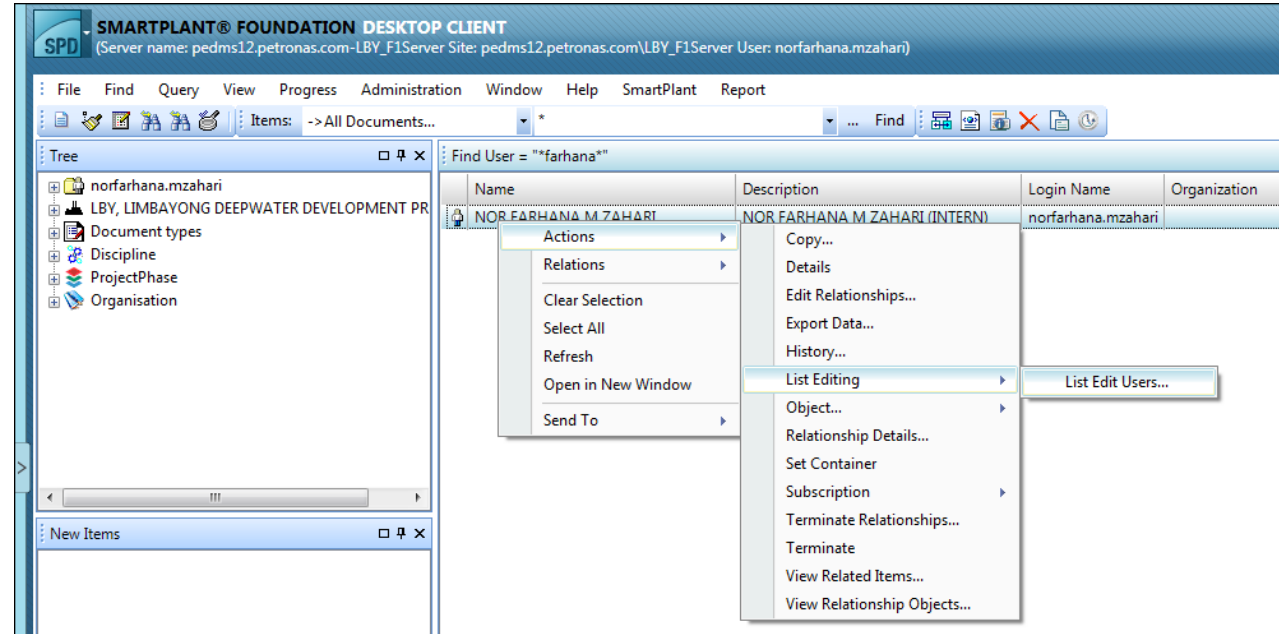


# Reset Password

2) Search user name (\***Note:** Please put asterisks (\*) in the beginning and the end of the keyword)



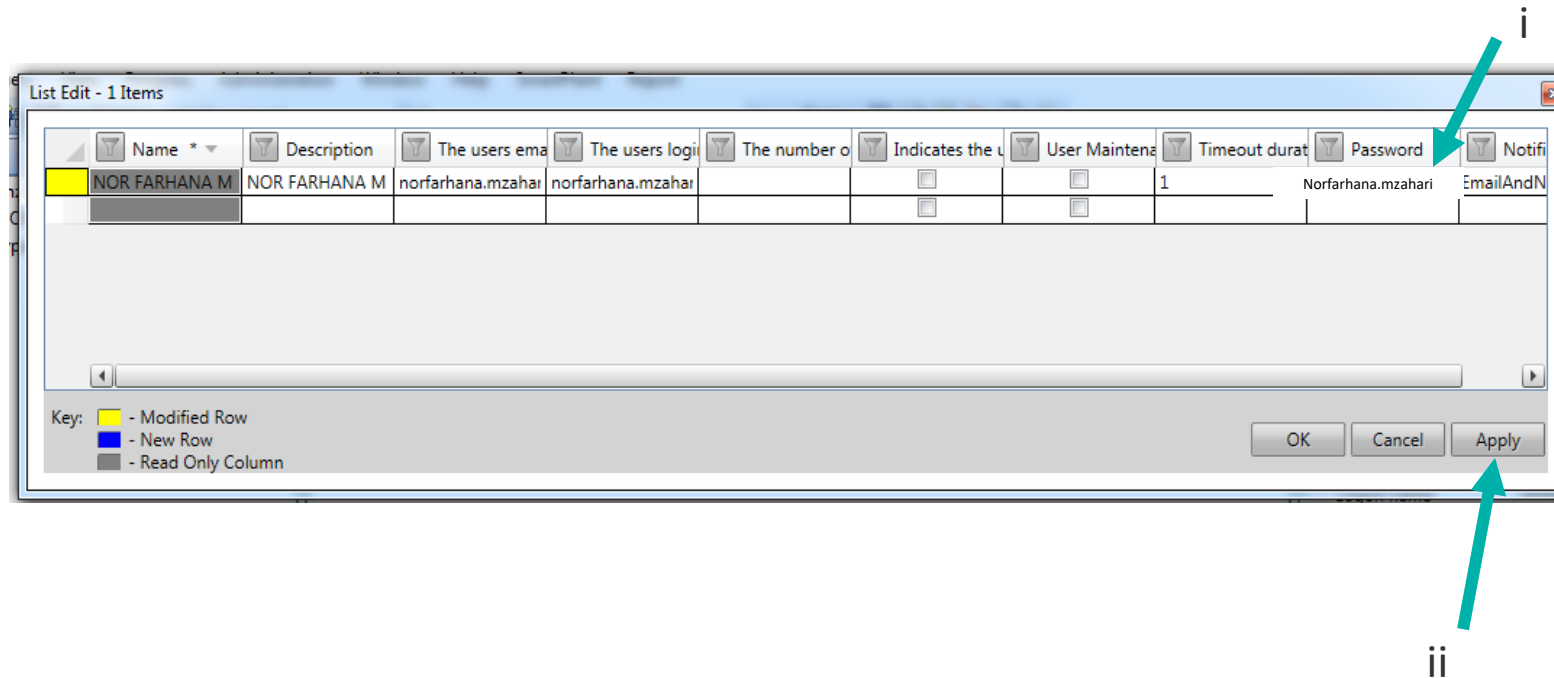
2) Right click on the specific user name, click **Actions** -> **List Editing** -> **List Edit Users**



# Reset Password

3) Enter user new password. Then, click **Apply** -> **OK**.

(\*Noted: If any issue on unsuccessful attempt, do contact P-EDMS Support as per details in Appendix B).





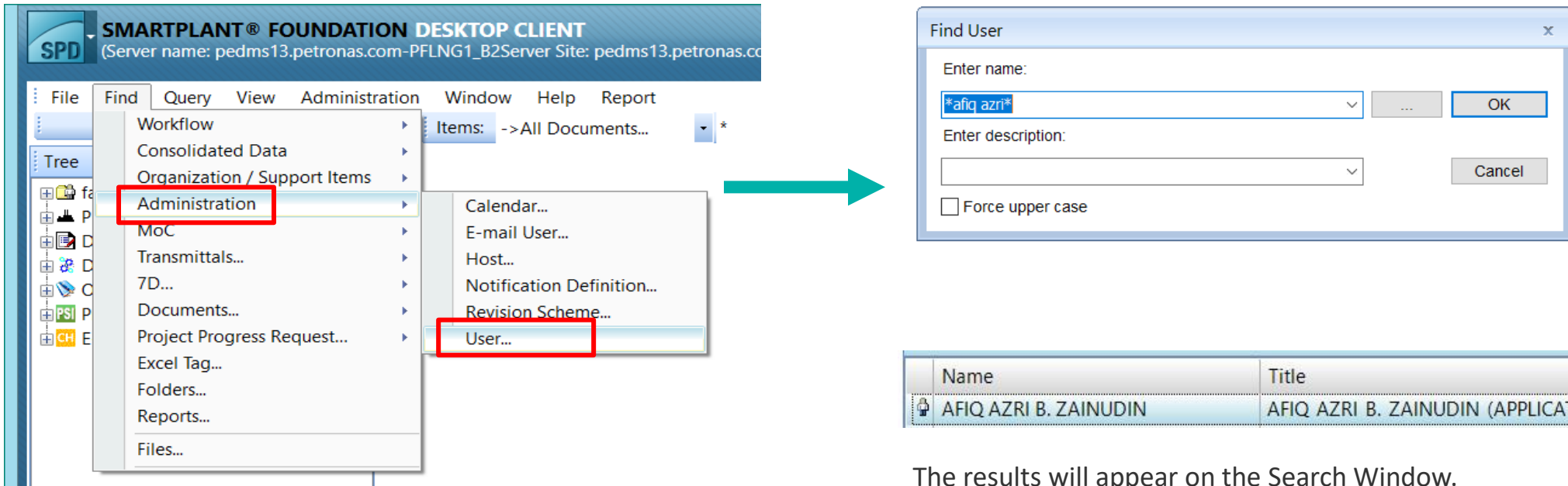
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# Configure Role Assignment – Add Roles

P-EDMS Guideline for Access

# Configure Role Assignment – Add Roles

- 1) Login to the related DTC.
- 2) Click **Find** -> **Administration** -> **User**. (Finding the user is not required if you have confirmed that the user is already registered)
- 3) Search user name (\***Note**: Please put asterisks (\*) in the beginning and the end of the keyword)



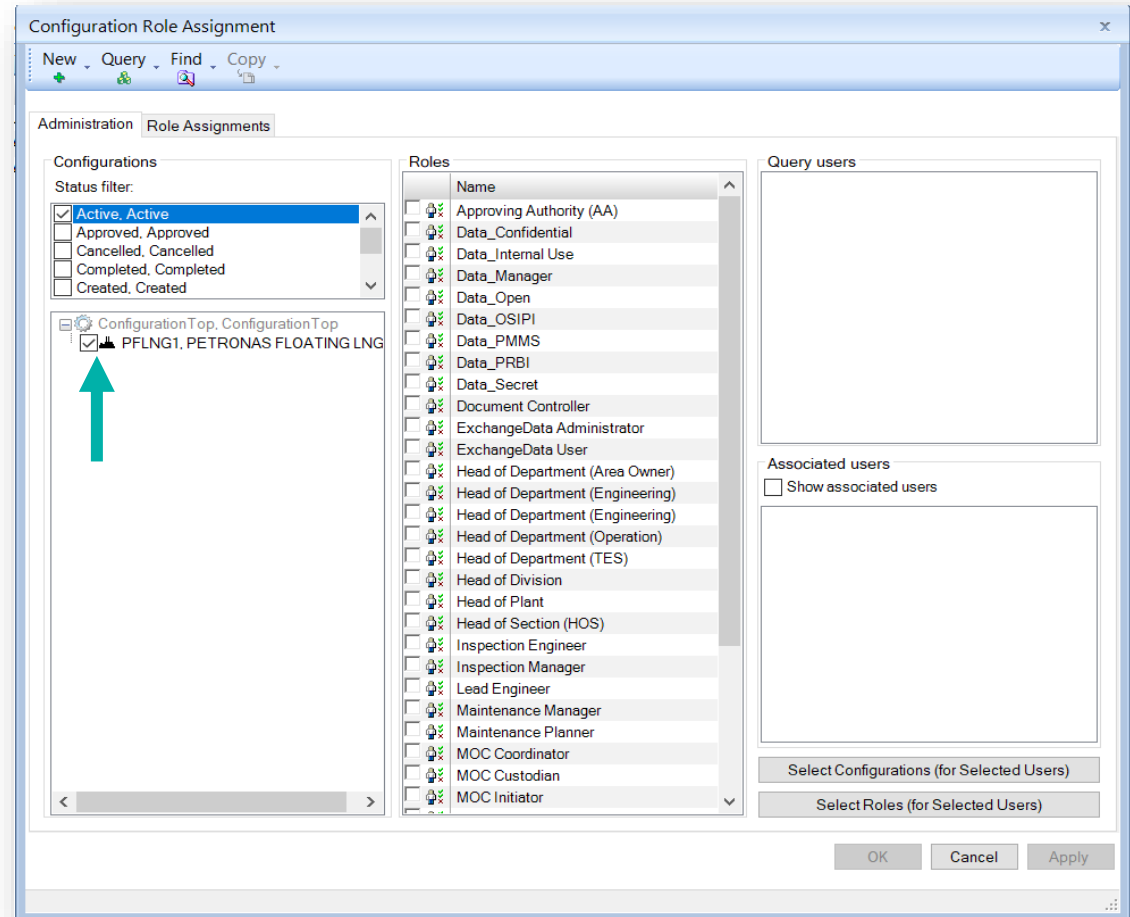
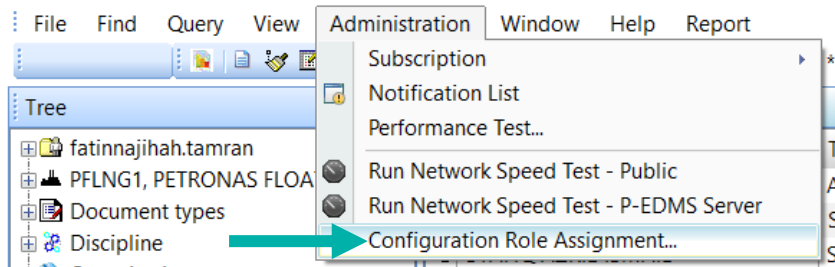
The screenshot shows the SMARTPLANT® FOUNDATION DESKTOP CLIENT interface. The 'Find' menu is open, and the 'Administration' option is selected. The 'User...' option is highlighted. A green arrow points to the 'Find User' dialog box, which has the search criteria '\*afiq azri\*' entered. Below the dialog box, a table displays the search results.

Name	Title
AFIQ AZRI B. ZAINUDIN	AFIQ AZRI B. ZAINUDIN (APPLICATION...)

The results will appear on the Search Window.

# Configure Role Assignment – Add Roles

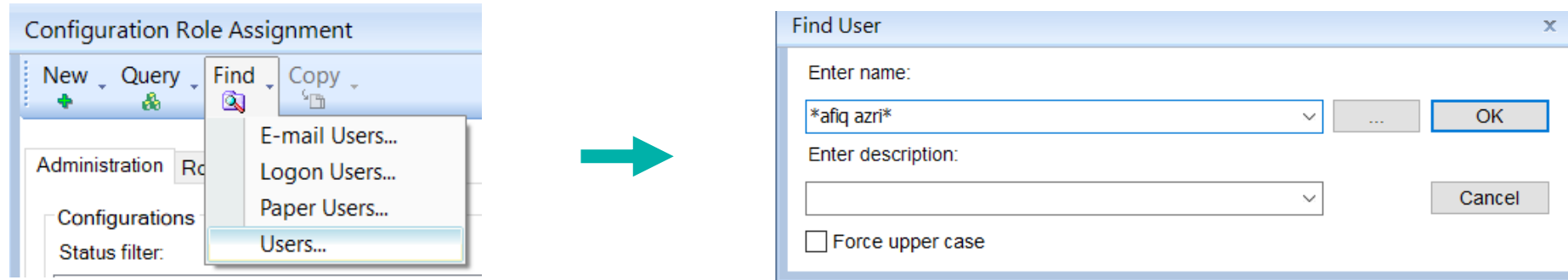
4) Then, click on **Administration** > Configuration Role Assignment



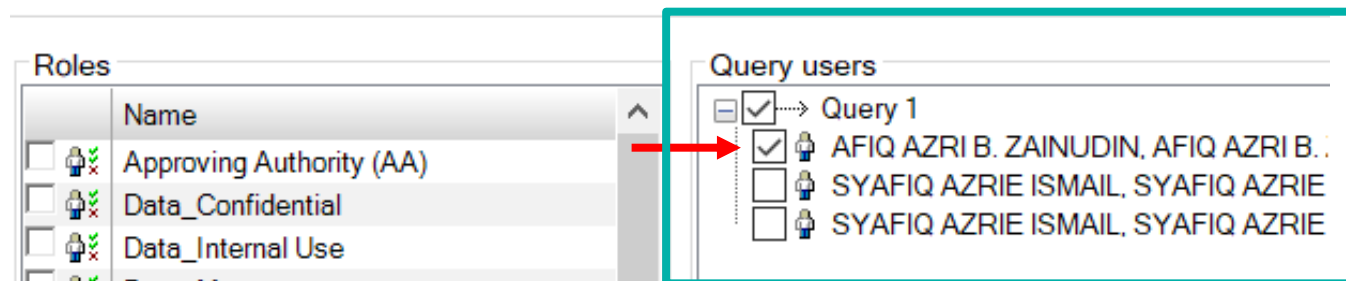
5) This window will pop up. First, tick the site as above.

# Configure Role Assignment – Add Roles

6) Next, click **Find > Users**. Search user's name (**\*Note:** Please put asterisks (\*) in the beginning and the end of the keyword)



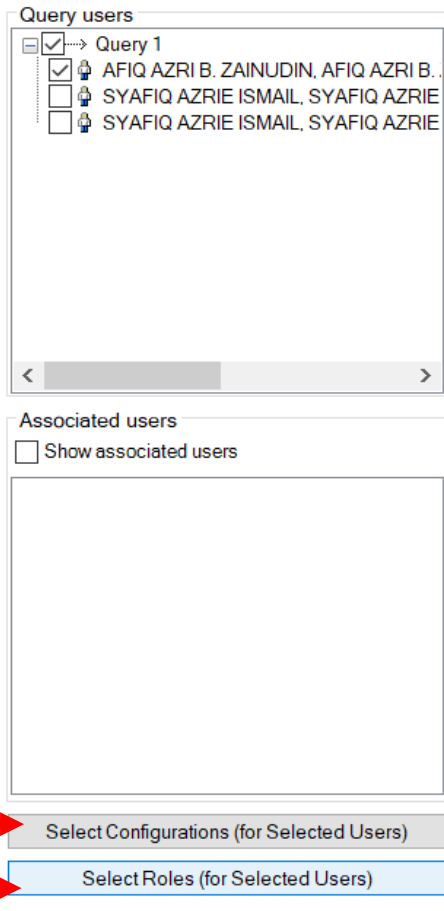
7) Then, the results will appear on Query Users. **Select/Tick** the user that you want to configure.



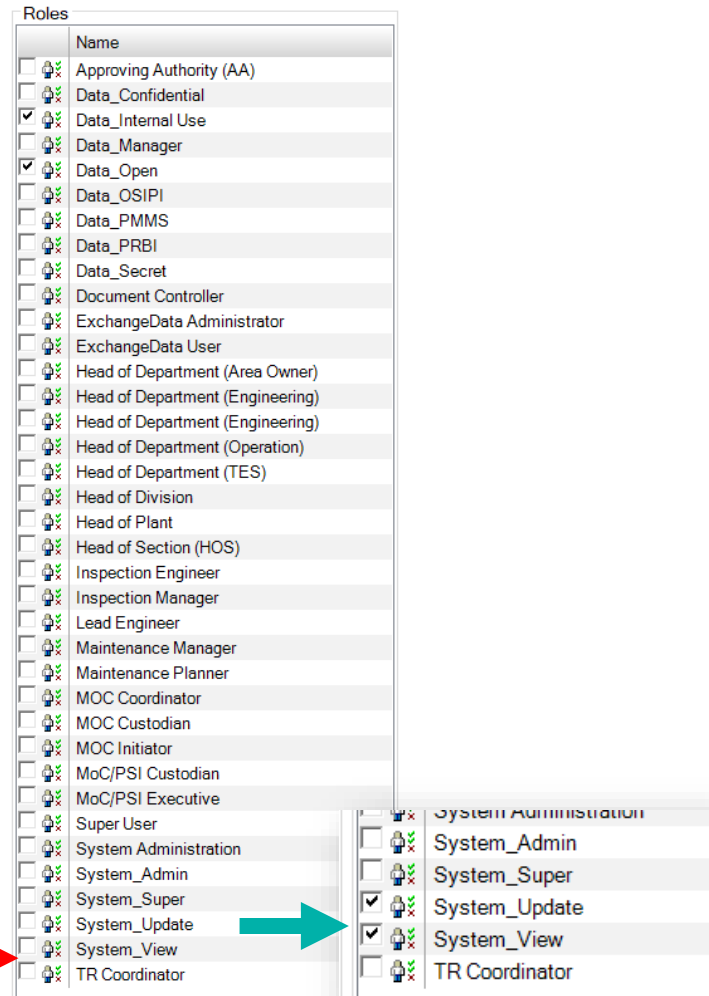


# Configure Role Assignment – Add Roles

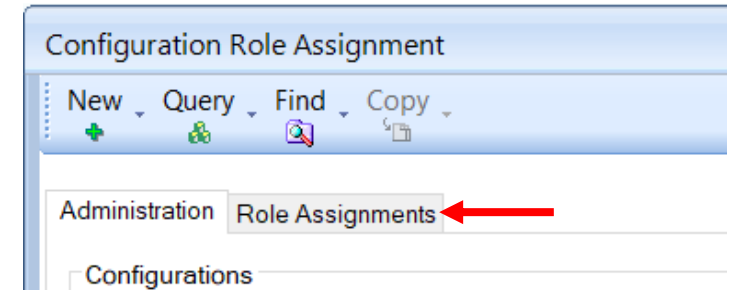
8) After selecting the user, click “Select Configurations (for Selected Users)” and “Select Roles (for Selected Users)”.



9) Tick the roles you want to add. (eg: System\_Update & System\_View).



10) Click on “Role Assignments”



# Configure Role Assignment – Add Roles

11) Click “Set All True with Include in Sub Configuration” > **Apply** > **OK**

The image displays two overlapping screenshots of the 'Configuration Role Assignment' dialog box. The left screenshot shows the 'Configuration' radio button selected, and the 'Set All True with Include in Sub-Configurations' button is highlighted. A red arrow points from this button to the right screenshot. The right screenshot shows the same dialog box with the 'Set All True with Include in Sub-Configurations' button highlighted by a red arrow, and a green arrow pointing from the left screenshot to this button. The table in both screenshots shows a user named 'AFIQ AZRI B. ZAINUDIN' with checked boxes for 'Data\_Internal Use', 'Data\_Open', 'System\_Update', and 'System\_View'.

	Data_Internal Use	Data_Open	System_Update	System_View
AFIQ AZRI B. ZAINUDIN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>



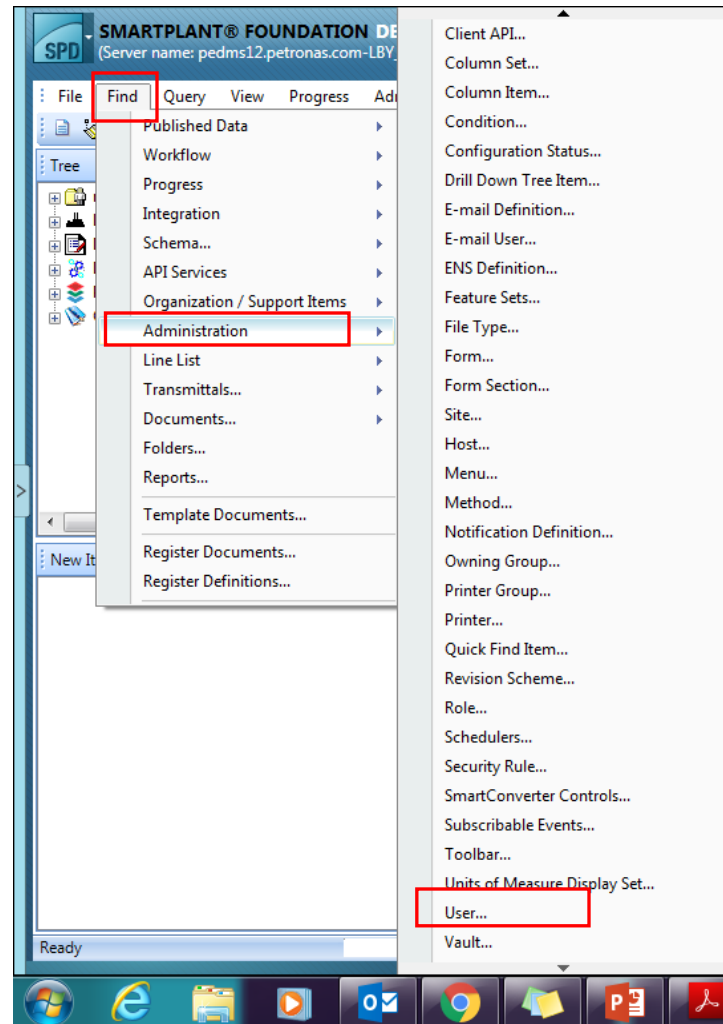
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# Disable User Access

Guideline for User Access

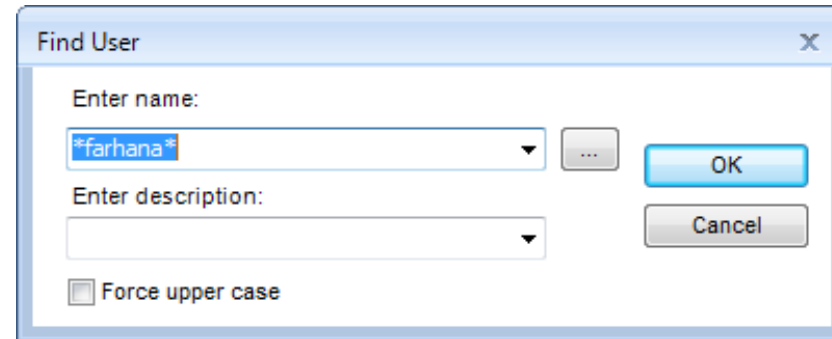
# Revoke User Access

1) Login to the related DTC. Click **Find** -> **Administration** -> **User**



# Revoke User Access

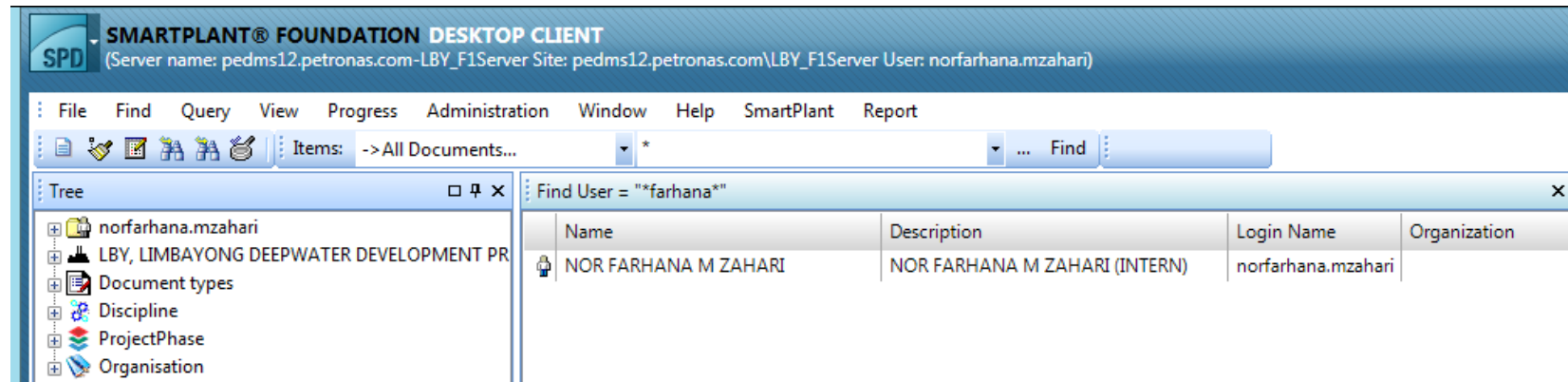
2) Search user name (\***Note:** Please put asterisks (\*) in the beginning and the end of the keyword)



The 'Find User' dialog box contains the following elements:

- Enter name:** A text input field containing the text '\*farhana\*' with a dropdown arrow to its right.
- Enter description:** An empty text input field with a dropdown arrow to its right.
- Buttons:** 'OK' and 'Cancel' buttons are located to the right of the input fields.
- Checkbox:** A checkbox labeled 'Force upper case' is located at the bottom left of the dialog.

3) Select the right user from the user list displayed (if there are more than one user name display).



The screenshot shows the SMARTPLANT FOUNDATION DESKTOP CLIENT interface. The title bar indicates the server name and user: (Server name: pedms12.petronas.com-LBY\_F1Server Site: pedms12.petronas.com\LBY\_F1Server User: norfarhana.mzahari). The menu bar includes File, Find, Query, View, Progress, Administration, Window, Help, SmartPlant, and Report. The toolbar shows 'Items: ->All Documents...' and a search button labeled 'Find'. The 'Tree' view on the left lists the following items:

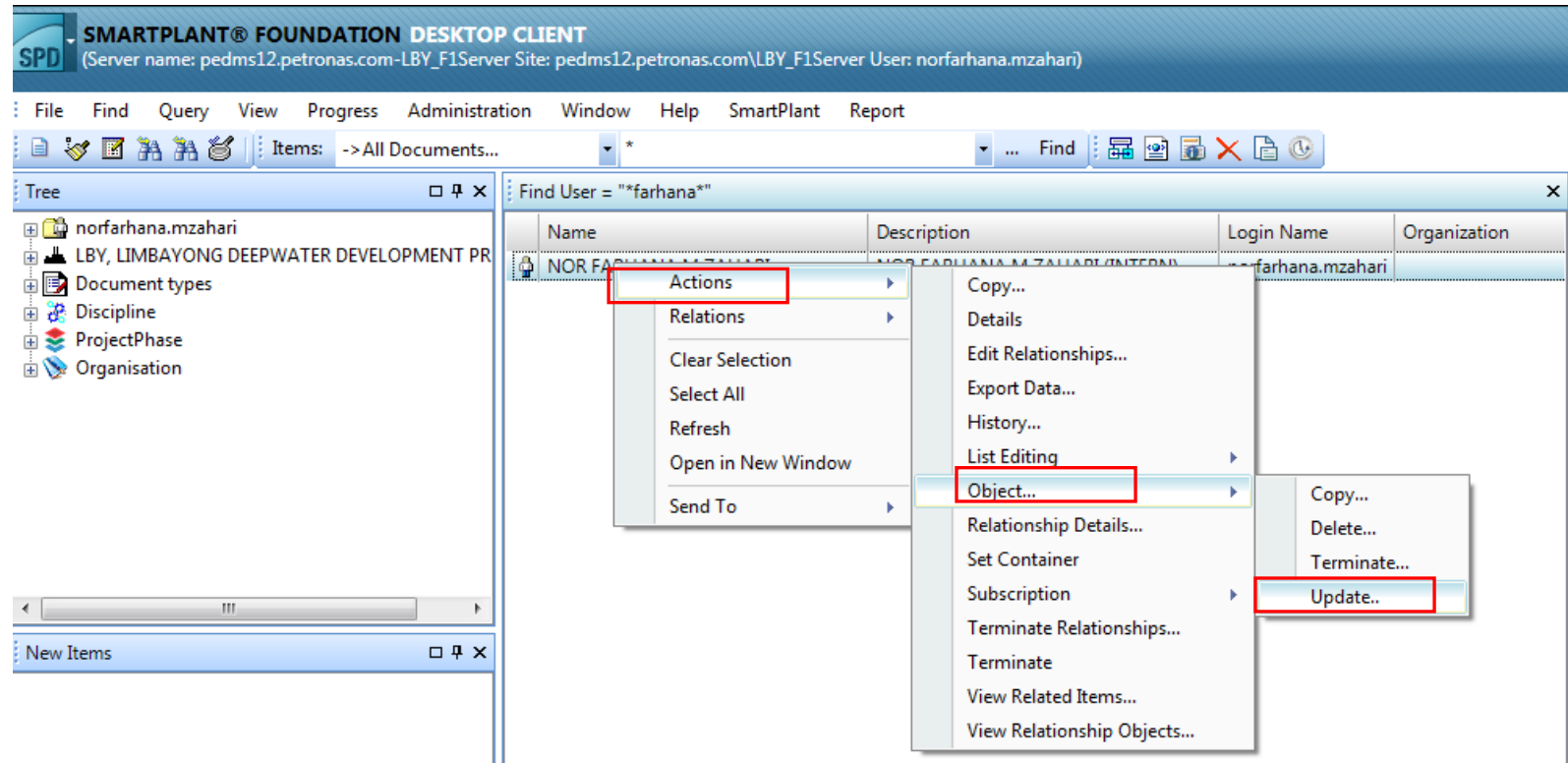
- norfarhana.mzahari
- LBY, LIMBAYONG DEEPWATER DEVELOPMENT PR
- Document types
- Discipline
- ProjectPhase
- Organisation

The 'Find User = "\*farhana\*" window displays a table with the following data:

Name	Description	Login Name	Organization
NOR FARHANA M ZAHARI	NOR FARHANA M ZAHARI (INTERN)	norfarhana.mzahari	

# Revoke User Access

3) Right click on the specific user name, click **Actions** -> **Object** -> **Update**



# Revoke User Access

3) Tick **disable** user. Then, click **Finish**.

(\*Noted: If any issue on unsuccessful attempt, do contact P-EDMS Support as per details in Appendix B).

Update.. - NOR FARHANA M ZAHARI (INTERN)

Organization:

E-mail user details

E-mail address:

SPFUsersEmailFormat:

Logon user details

Logon name: \*

Password:

Days between password change:

User Maintenance:

Disable user:

Notification types: \*

Timeout duration for signoff:

SPFMaximumSQLLimit:

SPFWarningDialogCount:

Collapse sections automatically



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# Appendix





# Appendix A – If Multi Selected Roles

Manual fill in **YES** in the selected roles as per requested.

If users requested multiple roles in the access form (sample below)

PTS/MCF DEVIATION & PTS MANAGEMENT ROLE*	
<input checked="" type="checkbox"/>	PTS DEVIATION INITIATOR
<input checked="" type="checkbox"/>	BUSINESS TECHNICAL AUTHORITY (B-TA)
<input checked="" type="checkbox"/>	PROJECT TECHNICAL AUTHORITY (P-TA)
<input type="checkbox"/>	PMR COMMITTEE
<input type="checkbox"/>	TECHNICAL GOVERNANCE (TG)
MCF DEVIATION*	

Please put **YES** manual in the roles column (Replace Formula)

	PTS/MCF Deviation & PTS Management Role					
View Role	PTS Deviation Initiator	Approval Authority (AA)	Business Technical Authority (B-TA)	Group Technical Authority (G-TA)	Project Technical Authority (P-TA)	Knowl
YES	YES		YES		YES	

**\*\*NOTE: Please DO NOT REUSE the same Loader template after replacing the formula**

# Appendix A – Support Reference

To refer on the latest information or latest files for Support purposes.  
Please visit P-EDMS Support Center page. (Required PETRONAS ID)  
<https://pedms.petronas.com/center/>

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**SMART SOLUTIONS**  
**PETRONAS Engineering Data Management System**

P-EDMS Desktop Client	SmartPlant Markup	Utility & Speed Test	P-EDMS Guideline	P-EDMS Reference
DTC 710 <b>ALL</b> (62MB)	SPM 6.0 (612MB)	.Net Framework 4.6 (60MB)	P-EDMS Guide <b>INSTALLATION</b>	P-EDMS Access Form <b>ALL</b>
DTC 710 <b>US</b> (62MB)	SPM 6.0 HF5 (37MB)	Network Speedtest @BDC	WEBCIENT Guideline <b>BASIC</b>	P-EDMS Access Form <b>MLNG / PLC</b>
DTC 710 <b>PRPC</b> (65MB)	SPM 7.1 (1GB)		WEBCIENT Guideline <b>PROJECT</b>	<b>NEW!</b> P-EDMS Access Form <b>PTS Management</b>
DTC 710 <b>UPGRADED</b> (63MB)	SPM 10.0 (2GB)		DTC 710 Guideline <b>DC/ADMIN</b>	P-EDMS Access Loader AD <b>ALL</b>
DTC 710 <b>PETROFAC</b> (64MB)				<b>NEW!</b> P-EDMS Access Loader AD ( <b>PTS Only</b> )
<b>NEW!</b> DTC 1000 <b>ALL</b> (103MB)				Latest P-EDMS Project List
<b>NEW!</b> DTC 1000 <b>US</b> (103MB)				P-EDMS UPV Security Group
<b>NEW!</b> DTC 1000 <b>PETROFAC</b> (103MB)				

# Appendix A – Support Reference

To refer latest page for the End Users  
Please visit P-EDMS Homepage.

<https://pedms.petronas.com/>

The screenshot displays the P-EDMS homepage with the following elements:

- Navigation Bar:** Home, WebClient Links, InSights, User Center, Contact Us
- Welcome Message:** Welcome to P-EDMS
- Main Banner:** PETRONAS ENGINEERING DATA MANAGEMENT SYSTEM. The banner features a futuristic design with circuit-like patterns, icons representing various engineering and data management functions, and a 3D rendering of a server rack.
- Highlights Panel:**
  - Title:** Congratulations, PETRONAS Engineering Data Management (PEDM) Team for Bagging the HEXAGON Elite Award!
  - Author:** PD&T Communications (8 days ago)
  - Image:** A photograph of a person holding a trophy, with a "HEXAGON LIVE Global" logo visible in the background.
- Service Announcement Panel:**
  - Item 1:** Group Digital Scheduled Maintenance, Saturday, 20 August 2022, 8:00 P.M. (MYT)
  - Item 2:** Group Digital Scheduled Maintenance, Saturday, 23 July 2022, 8:00 P.M. (MYT)
  - Item 3:** Migration Activity for FDW

# Appendix B- P-EDMS Support Centre

P-EDMS Support

Email: [p.edmssupport@petronas.com](mailto:p.edmssupport@petronas.com)



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## Q & A Session





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# Thank you